

Learning Technology Committee / Learning Management System Steering Committee		Meeting Minutes Date: September 16, 2009 Time: 3:00-5:00 Location: Kerr 212		
ATTENDING TEAM MEMBERS				
<input type="checkbox"/>	Elizabeth Abrams	<input type="checkbox"/>	Linh Hoang	
<input type="checkbox"/>	Doris Ash	<input checked="" type="checkbox"/>	Ann Hubble	
<input checked="" type="checkbox"/>	Lauren Asturi	<input checked="" type="checkbox"/>	Pamela Hunt Carter	
<input type="checkbox"/>	James Bierman	<input checked="" type="checkbox"/>	Stacy Keleher	
<input checked="" type="checkbox"/>	Greg Careaga	<input checked="" type="checkbox"/>	Raphael Kudela	
<input type="checkbox"/>	Ben Carson	<input checked="" type="checkbox"/>	Eric Mitchell	
<input type="checkbox"/>	Bruce Cooperstein	<input type="checkbox"/>	Andrew Moore	
<input checked="" type="checkbox"/>	Michael Edmonds	<input type="checkbox"/>	Jim Moore	
<input type="checkbox"/>	Shelly Errington	<input type="checkbox"/>	Gary Moro	
<input checked="" type="checkbox"/>	Jessica Fiske Bailey	<input type="checkbox"/>	Joe Nehls	
<input type="checkbox"/>	Ian Fullmer	<input checked="" type="checkbox"/>	Robin Ove	
<input checked="" type="checkbox"/>	Greg Gaither	<input checked="" type="checkbox"/>	Jim Phillips	
<input checked="" type="checkbox"/>	Ken Garges	<input checked="" type="checkbox"/>	Linda Rosewood	
<input checked="" type="checkbox"/>	Julie Goldstein	<input type="checkbox"/>	Jesse Saba Kirchner	
<input type="checkbox"/>	Viqui Gonzalez Pagani	<input type="checkbox"/>	Travis Seymour	
<input type="checkbox"/>	Patricia Guevara	<input checked="" type="checkbox"/>	Kelly Stack	
<input type="checkbox"/>	Andrea Hesse	<input type="checkbox"/>		
DISCUSSION ITEMS				
1.	Sakai Implementation Status Update			
2.	Implementation Timeline			
3.	Configuration Workshop			
4.	Project Sites			
5.	Branding and Communication: Naming Contest			
ACTION ITEMS				
#	Task	Responsible Party	Due Date	Status
1.	Research question on Sakai / WebDAV – Can we disable the feature which allows a user to save their WebDav password when logging in?	Ken G.	Prior to configuration meetings with rSmart	Complete: Short Answer = Not easily
2.	Place facebook ad in marketplace	Jim / Robin	By October 5	Open
3.	Change date of November 11 (Course Migration and Assessment) with rSmart. Update Status Report	Robin		Open
NEXT MEETING				
Date	Time	Location		
October 21, 2009	3:45-4:45	Kerr 212		

DISCUSSION

Guests: Eric Goodman

Announcements: None

Sakai Project Status Update – Robin Ove

All green lights on status report! We are on track for January 2010 go-live for early adopters.

- Migration – make sure an Extension course is included in the grouping of courses to be analyzed and migrated by rSmart (Nov 11-12)
- November 11 – is a holiday. Modify schedule with rSmart and in Status Report
- AIS needs functional specs to configure (in preparation for meetings with rSmart). Registrar's Office (Stacy) needs to be involved in meetings (follow up with John Bartlett and Greg Gaither)

Configuration Workgroups and Admin Training (Oct 13-16, 2009) – Robin Ove

Review of agenda and objectives of the on-site configuration and administration training by rSmart to take place on Oct. 13-16.

Sakai Authentication – Eric Goodman

IDM system background info provided

CruzID Blue – the “Kerberos” password that is commonly used for email system, etc.

CruzID Gold – a longer password that has more restrictions around its use, better for use with sensitive data and restricted systems

What is the tie in to Sakai?

Student records are in Sakai, so CruzID Blue would not be appropriate for secure system access. Sakai should use the CruzID Gold password.

However, some technical and communication issues present challenges to using Gold. In one specific case, the bulk uploading of files in Sakai (WebDAV), it is not clear if Gold pws can be stored securely. Thus, one argument is that it is not possible (for security reasons) to use Gold with Sakai.

We have four options to consider:

1. Request a security exception – SMT (use Gold for WebDAV even though it presents security issues).
Campus standards – you should not store pws in an insecure way
2. Disable WebDAV in Sakai
3. Use a different pw for WebDAV (neither Gold nor Blue)
4. Disable the feature in WebDAV that allows you to check that box that says “don't save it on the client side” (protocol may not support that)

The group's immediate reaction to the four options:

- Given the info we have at this time, #2 would not be preferable.
- If #4 is possible, let's do that (update: Ken Garges is looking into this. Early reports are that this will not be easily accomplished).

Other considerations (voiced by those present)

- We currently use CruzID Blue with WebCT – consequently student info is currently being used (in a less secure fashion) without any known incidents
- What about other schools using Sakai Shibboleth? What is our *rea*/risk in using Gold with WebDAV?
- ITS website (security) has some tools that can assist users in safely storing passwords
- Since AIS is considering this as well right now, let's have a single communication (AIS and Sakai) from ITS on the topic of CruzID Gold

- Use of Shibboleth (CruzID Gold) would enable broader collaboration across campus and across other institutions of higher education. UCSC is certified for UC Trust (a UC Federation) now.
- Whether we use Blue or Gold, user education is key to improving security
- Consider that users currently have the ability to save any passwords they want across a variety of applications. They should be taught not to do it or to do it only in secure ways. The perception that users can save passwords in some applications but not others is wrong. Therefore it should not be a deciding factor in password policy.

Project Sites – Robin Ove

The committee reviewed the possibilities of allowing users to create non-academic “project sites” in Sakai. Project sites can help improve efficiencies around business process, committee work, and enable research groups to collaborate. The group agreed on the following:

- Project Sites represent a new service
- Pilot Project Sites – by invitation (steer clear of critical use Project Sites, like Academic Senate)
- Focus on instructional use of Sakai initially. Add project sites after fall 2010

Branding and Communication: Naming Contest – Jim Phillips

http://its.ucsc.edu/projects/cle/sakai/naming_contest.php

We will be moving forward with Facebook ad, outreach to College Provosts in the fall, emails to faculty/staff/students, and posting on student portal to publicize the contest. We will engage in aggressive advertising on October 5 and October 14.