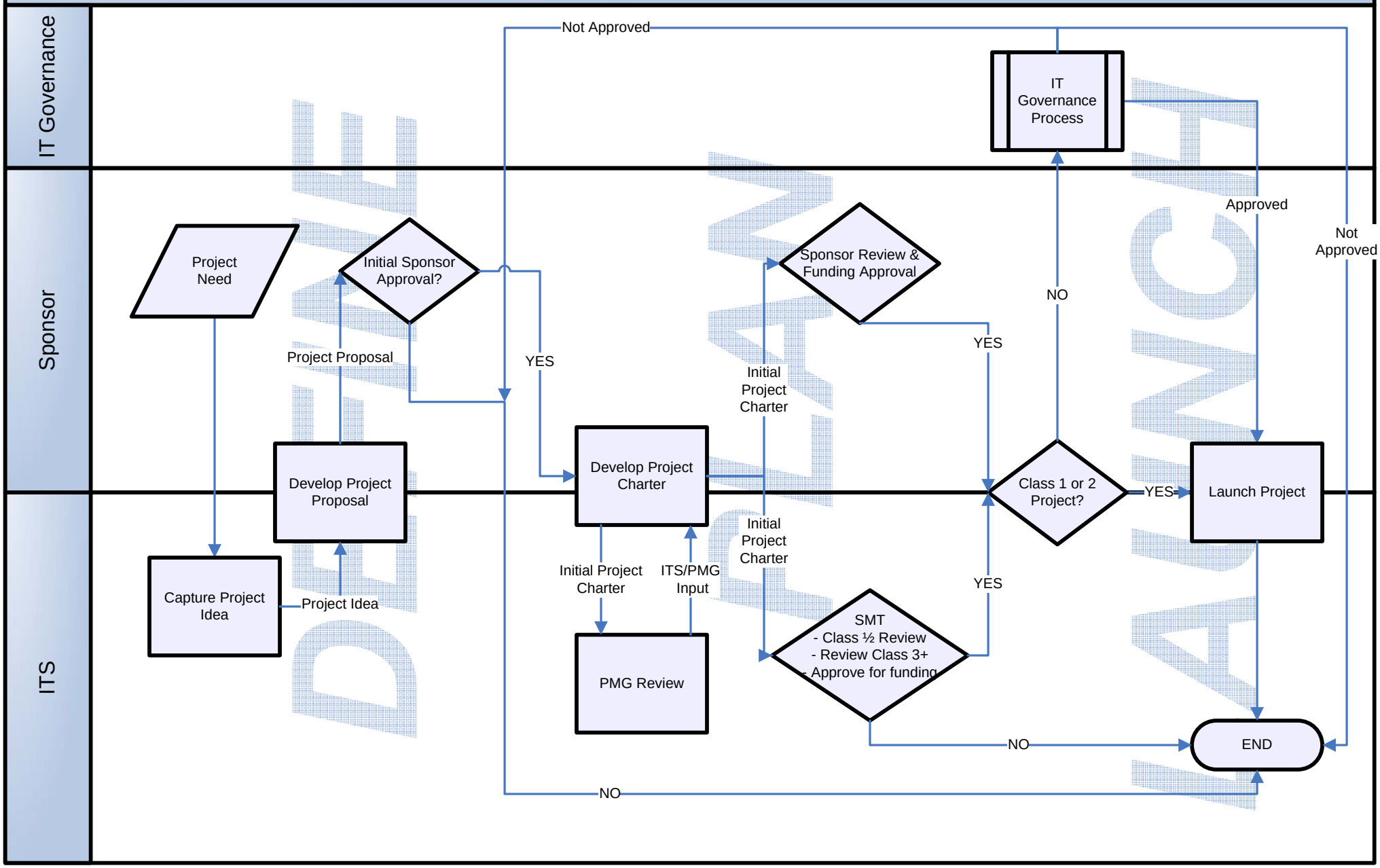UCSC ITS Project Initiation Process Flow v2.2