Financial Information System (FIS Banner) applicants must complete all forms under the FIS Accounts section at: [http://its.ucsc.edu/accounts/forms.html](http://its.ucsc.edu/accounts/forms.html). Training is required before accounts will be issued.

Training schedule and online registration can be found at: [https://financial.ucsc.edu/Pages/TrainingFIS.aspx](https://financial.ucsc.edu/Pages/TrainingFIS.aspx)

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**PPS (Payroll/Personnel System)**  This section must be signed at the bottom by an approved Data Access Grantor for this applicant. Note: Applicants must complete the appropriate training session(s) before access will be granted. [www2.ucsc.edu/pps/training](http://www2.ucsc.edu/pps/training)

Check functions for which applicant is responsible:
- Inquiry User
- Preparer
- Mandatory PAN Reviewer
- Non-Mandatory PAN Reviewer
- Other

Type of Access (check ALL that apply):
- Service Center/Departmental
- Central Office

On-line Entry Update:
- TYPES:
  - Student Actions
  - Staff Actions
  - Academic Actions
  - Payroll Adjustments (OPTRS)

Special (Please describe):

Describe the employee population for which you are requesting access by listing the Home Department name(s), code(s) and/or Appointment/Distribution department code(s) (org level 4 of COA). If you are requesting universal access to the entire campus, please indicate this below.

**AIS (Academic Information System)**  Applicants must provide the following additional information:

Access Type (Check all that apply):
- Undergraduate Admissions
- Graduate Admissions
- Student Financials
- Financial Aid
- Student Records
- Web Reports

Advising (please attach the supplemental AIS Form for this option. Fax supplemental form to 459-1608)

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**Data Warehouse - Additional material required** – available at [http://its.ucsc.edu/accounts/forms.html](http://its.ucsc.edu/accounts/forms.html)

- Data Warehouse Supplemental Application
- Data Warehouse Training Registration Form

**NESWeb (Narrative Evaluation System)**

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Revised May 3, 2012